

DATE: _____

TO: _____

FROM: Adirondack Branch
American Association of University Women

RE: Request for Reference

FOR: _____

The college student noted above has provided your name as a reference in his/her application for the Adirondack Branch Memorial Scholarship which is awarded annually by the Adirondack Branch of the American Association of University Women.

A statement from you will greatly assist us in making a selection from among the many fine people who have applied. We would especially appreciate mention of any special circumstances that may demonstrate that the applicant is particularly deserving of financial assistance.

*Please return your reference to us by **March 1, 2012**. Transcripts of grades have been requested from other sources.*

The Scholarship Selection committee considers financial need, scholastic ability, motivation, and the likelihood that the applicant will successfully complete the college program in which s/he is enrolled.

Thank you for your assistance.

Very truly yours,

*Janice M. Ritter
AAUW Local Scholarship
236 Konci Terrace
Lake George, NY 12845*

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